

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 8 March 2023 at 7.30 pm in the Village Hall, Witcham, for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

Chairman's welcome and instructions regarding any Covid-19 protection measures

- 23/036 To receive and accept any apologies for absence: J Lucas 7.30pm
- 23/037 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 23/038 Dispensations:
To note any new Dispensations granted: Nil
- 23/039 To receive and note monthly reports from District and County Councillors
- 23/040 Public Participation
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g))
- 23/041 To approve and sign the minutes of the 8 February 2023 and confirm the agenda of same date.
- 23/042 Matters arising from previous minutes (for information only)
- 23/043 Priors Field Surgery – Serving Sutton and Surrounding Villages 7.55pm
To discuss and consider responding to announcement of closure of doctors surgery at Sutton with effect from 31 March 2023 (Clerk)
- 23/044 Neighbourhood Plan
To receive report and consider all recommendations from Neighbourhood Plan Working Party meeting of 28 February 2023. (to follow). (MH)
Clerk to report on grant application for Design Codes (AECOM)

- 23/045 2023 Annual Parish Meeting 8.15pm
To receive update on arrangements (Clerk)
- 23/046 Recreation Ground and Cemetery Matters
 a) To receive monthly report on weekly inspections of play equipment and recreation ground. (MH)
 b) To receive update from Play and Fitness Project Working Party. (LH/MH/KM)
 c) To receive updates on grasscutting. (Clerk)
 d) To receive update on cricket clubs using recreation ground this summer. (MH)
 e) To receive applications for use of recreation ground. (Clerk)
 f) Keep Britain Tidy – Spring Litterpick campaign – 23.3.23 (Clerk)
 g) To receive any update on cemetery matters (Clerk)
- 23/047 Finance & Admin Matters 8.30pm
 a) To approve receipts and payments for March 2023. (circulated)
 b) To discuss progress with RSPB Lease.(Clerk)
 c) To receive update on savings accounts. (Clerk)
 d) To discuss 2022/23 Annual Report arrangements (Clerk)
- 23/048 Consultation (all items previously circulated)
The Council is invited to consider and submit comments on the following:
 a) CCC Validation List - proposed draft revised guidance document which provides the full validation requirements and guidance (2 February 2023 – 16 March 2023)
 b) Examination of the East Cambridgeshire Local Plan – Single Issue Review - Notice of Hearings - 28 March 2023 – any further submissions due by 17 March 2023.
 c) Mepal Neighbourhood Plan – Draft – Statutory Consultation (1 March to 12 April 2023)
- 23/049 Best Kept Garden
To receive update and discuss final arrangements – June 2023 (JB)
- 23/050 Highway and Street Lighting Matters 8.45pm
 a) To receive any items to bring to attention of the Highways Authority
 b) To receive update on maintenance works on droves, including Bury Road/TPO area and next Management Plan. (Clerk)
 c) To receive latest speed data and update on volunteers coming forward to carry out regular speedwatch checks in the village. (Clerk)
- 23/051 Correspondence (previously circulated)
To receive and consider the following items of information/interest and invites:
 Changes to procurement thresholds and VAT on sports fees effective immediately
 Cambridgeshire ACRE - Rural Affordable Housing Partnership Offer of Service
 ECDC Arrangements for Coronation King Charles III Saturday 6 May 2023
 ECDC Council Tax 10th year - freeze
 East Cambs Trading Company update
 ECDC Cost of Living Help and mobile bus refurbishment
 Cambridgeshire Home Energy Support Service (CHESS) (PECT events)
 Great British Spring Clean 2023
 CAPALC Councillor Training – 15 July Sutton, 30 September Somersham
 Cambridgeshire & Peterborough Parks Partnership Healthier Parks, Healthier Planet, Healthier People: an introduction. 14 March 2023
 NALC and CAPALC Newsletters, Events and Bulletins
 CCC 20mph scheme
 TMC Incident Report
 Cambridgeshire Community Fund applications programme
 Youth Activities – The Hive Ely, weekly sports: www.livingsport.co.uk
 Community Safety Partnership Chief Inspector Paul Rogerson 13 March 2023
 Buckingham Palace Garden Parties
 Arthur Rank Hospice Charity – Arthurs Shed - Events
 HMRC Bulletin

ECDC Electric Vehicle charge points in district council car parks Barton Road, Newnham Street Ely, and Clay Street Soham
ECDC Accessible Changing Places toilets – Government Grant. The Lighthouse Centre, Ely, the public toilets in Fountain Lane, Soham and Littleport Youth and Community Centre – special hoist and a changing bench for people with profound and multiple physical and learning disabilities, spinal injuries and people living with stroke.

23/052 Date of next meeting: 12 April 2023
Review Actions
Note any items for next agenda

SJBell

S J Bell
CLERK/RFO
1 March 2023

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest" .